Submission Guidelines

Paper Submission Details

We seek to engage the Australasian IS academic community by encouraging the submissions of Full Research and Research-In-Progress papers.

ACIS2018 submission guidelines calls for original, unpublished submissions in English and these must be made via the ACIS2018 submission system.

All papers will be initially checked, and those that fail to comply with the submission format will be automatically rejected. All submissions that are compliant will then undergo a double-blind peer review process.

Important Information

Language

The language of the conference is English. All submissions must, therefore, be in English.

Originality

Submissions to ACIS2018 should not have been published previously in a journal or conference proceedings, nor presented at another conference, nor currently under review or consideration for publication or presentation elsewhere.

Full Research Papers

The maximum length for full research paper submissions is:

- Front page to include title, author details (only after review), abstract and keywords. This page does not count as part of the 10-page body of the paper.
• Body of paper is 10 A4 pages (Georgia 10pt), including references and appendices.
• Acknowledgements and Copyright statement can be added to a final page. This page does not count as part of the 10-page body of the paper.

All submissions must be in pdf format and must use the ACIS2018 submission template. This document also contains the general guidelines for formatting of all submissions.

Research-In-Progress Papers

ACIS2018 welcomes research-in-progress submissions on any topic that is relevant to the IS community. These may take the form of theoretical essays, formal analyses, technical discussions, and/or papers reporting on quantitative or qualitative empirical research. It is expected that papers in this category will include in-progress data analyses and documentation of results. Research-in-progress papers are the same as full research papers but typically represent work that is incomplete, yet promising.

The maximum length of Research-in-Progress papers is:

• Front page to include title, author details (only after review), abstract and keywords. This page does not count as part of the 6-page body of the paper.
• Body of paper is 6 A4 pages (Georgia 10pt), including references and appendices.
• Acknowledgements and Copyright statement can be added to a final page. This page does not count as part of the 6-page body of the paper.

All submissions must be in pdf format and must use the ACIS2018 submission template. This document also contains the general guidelines for formatting of all submissions.

How to Submit

All submissions must be made via the ACIS2018 submission system, https://easychair.org/conferences/?conf=acis2018.

Completed full research and research-in-progress papers must be submitted to the conference track that best fits the topic area. ACIS2018 recognises that the list of tracks is not an exhaustive one - nonetheless, ACIS2018 asks that authors select the track that best fits the topic area. The Program Co-Chairs may then shift a submission from one track to another, as they deem appropriate.

Please note: No duplicated submissions to different tracks will be accepted.

Anonymising for Initial Review

As all submissions will be double-blind peer-reviewed, the author’s names(s) and affiliation(s) should not be included anywhere in the document for the initial submission. If referring to articles or documents by the same author(s), these should be removed from the text and reference list, and replaced with "(removed for refereeing)."

When using this template before the review process, you must also ensure that the remainder of the document contains no author information at all - not in the author/affiliation section above the abstract, the header, the copyright statement or in the document properties associated with the file.
As it places a significant administrative burden on the conference organisers to ensure that your paper does not identify you as an author, and as this is central to the integrity of the double-blind review process, failure to comply with these formatting requirements will result in rejection of your paper.

**Review Process**

All paper submissions will be pre-screened for conformity with the submission guidelines and overall appropriateness for the conference. Paper submissions that pass the initial screening will be evaluated in a double-blind peer-review process. These include full research papers and research-in-progress papers. Each conference track is chaired by IS academics with research expertise in the respective area. The track chairs will supervise the review process, involving selected reviewers from the IS research community. Acceptance and rejection decisions will be finalised by the Program Committee.

**Review Criteria**

In general, the review criteria will be those typically used by major journals and conferences (e.g. relevance of the topic, quality of the research process, contribution etc.). The results of the review process will be communicated to the author(s) by the specified date. The author(s) will be responsible for making the revisions recommended by the reviewers, and for submitting the final version of their paper by the appropriate deadline.

**Commitment to Participate in the Conference**

At least one author of each accepted paper must register for the conference by the Early-bird Registration date in October 2018.

If you have any questions about the program and/or the paper submission process, please contact the Program Chairs.